



CULPEPER COUNTY BOARD OF ELECTIONS MEETING – February 27, 2019

Attending: Jan Huss, Chair, James Holmes, Vice-Chair, Clive Richmond, Secretary,
and James Clements, Registrar, Virginia Ayers, Chief, Eggbornsville Precinct

Observers: None

The meeting was called to order at 10:00a.m. by Ms. Huss.

Ms. Ayers provided the Board with information about the upcoming Primary and General Election in regard to the Eggbornsville Precinct. She assured the Board that she will continue in her role as Chief. She will also meet with School Officials to move the polling place to another location within the building.

The planned number of Election Officers per precinct was presented by Mr. Clements. After a brief discussion, the Board approved the list unanimously.

All Voter Registration Applications retained by the Office have been scanned. The Board directed Mr. Clements to develop a policy to affirm the electronic copies as Original by the next Board meeting.

The Security Plan for the Office was sent to ELECT.

The Board directed Mr. Clements to research methods of recognizing Polling Places for their continued support during elections. Mr. Clements suggested this to the Board.

After a brief final report on the need to update the capabilities of our Poll Books, the Board directed Mr. Clements to purchase new laptop computers and voting software for the machines. The Board had directed Mr. Clements to study the upgrade some months ago. Mr. Clements will direct the disposal of the old Poll Books.

Mr. Clements presented the Office budget to the Board of Supervisors. The budget was approved by them.

Early Voting was passed by the Legislature and signed by the Governor. An implantation plan will be developed in future. The projected number of early voters will be excessive for voting in the Registrar's Office.

A part-Time Assistant Position will be Posted in Mid March and appointed in April. The position will be for 18 hours per week.

The next meeting is scheduled for March 27, 2019.

The meeting adjourned at 12:30 p.m.

Respectfully submitted,

Clive Richmond,

Secretary